



SHWETAUNG

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Media Relations and Disclosure Policy

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Introduction

These guidelines cover our communications with the media and the public. They apply to all employees, in both formal and informal disclosure of company information to external parties.

Purpose

Effective communication with the media and the public allows us to raise the profile of Shwe Taung and provide accurate and consistent information to the public. Our commitment is to ensure that information is disclosed in a timely, consistent, and appropriate manner.

Key Policy Areas

- a. All media queries and requests shall be referred to the Communications and Sustainability Department (CSD). *Media* refers to the main means of mass communications comprising television, radio, print and the internet.
- b. Only authorized representatives of the Group are allowed to speak to the media on behalf of the Group.
- c. Employees who participate in social media should not claim to represent the Group or set up social media accounts for the Group.
- d. Employees should refer to media and social media communication instruction for more information about use of social media.

Compliance with the policy

Our commitments are fully supported by our Board of Directors, with a detailed management system stating ongoing objectives and targets which provides the framework of delivery of this Policy.